



# Borough of Slatington

125 South Walnut Street \* Slatington, PA 18080-2099  
Phone 610-767-2131 \* Fax 610-767-7155

## NEW OWNER OR NEW TENANT INSPECTION APPLICATION

In accordance with Ordinance #674 & Chapter 141 of the Slatington Borough Code, inspections are required for the following:

- A. All residential and commercial rental units shall be inspected and must receive a new certificate of occupancy when there is a change of tenants prior to the facilities being occupied by a new tenant.
- B. All rooming units, and the structure in which it is located, shall be inspected and must receive a new certificate of occupancy annually.
- C. All commercial units and dwellings, including but not limited to residential rental units and rooming units, shall be inspected within 60 days prior to change of ownership and receive a new certificate of occupancy in the name of the new owners(s).

Inspection #: \_\_\_\_\_ Application Date: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Tenant (if known): \_\_\_\_\_ Phone #: \_\_\_\_\_

Fee: \$60 per inspection Date paid: \_\_\_\_\_

Payable by cash or check to the Borough of Slatington.

Notes: \_\_\_\_\_

**Please submit this form and your payment to the Borough of Slatington. Then, call the Borough Office to schedule the inspection: 610-767-2131.**

This inspection is being completed within the scope of Section 141.6.D of Chapter 141 of the Slatington Borough Code. The inspector will inspect areas and items listed on the back of this sheet.

## **NEW OWNER OR NEW TENANT INSPECTION CHECKLIST**

### **Exterior of Structure:**

1. Sidewalks, Steps & Patios
2. Porches, Decks & Railings
3. Fences & Retaining Walls
4. Sanitation – Garbage & Debris
5. Junk Vehicles
6. Accessory Structures
7. Weeds & Grass (12" or less)
8. Four (4") Inch House Numbers
9. Roofs, Siding, Chimneys & Downspouts
10. Structure, Roof & Eaves

### **Interior of Structure:**

1. Windows & Doors (Operable & Lock)
2. Walls, Floors & Ceilings
3. Smoke Detectors (Each Level & Bedroom)
4. Fire Extinguisher
5. Mold, Mildew, Foul Odor
6. Garbage & Debris
7. Vermin/Insects
8. Foundation Walls
9. Sump Pump

### **Mechanical, Electrical & Plumbing:**

1. Bathroom Vent Fans or Operable Window
2. Heating System/Type
3. Plumbing Fixtures
4. Plumbing System
5. Dryer Vent to Exterior
6. Water 110 Degrees Minimum
7. Lighting & Appliances Operable
8. GFCI Basement/Kitchen/Bath
9. Electric Receptacles/Switches
10. Panel Box Accessible/Marked
11. Sump Pump discharge to Daylight
12. Downspouts/Gutters discharge to Daylight

**USE:** Use of Property, Non-Habitable Spaces; Number of Units/Bathrooms/Bedrooms