

## BOROUGH OF SLATINGTON

The **Public Safety, Finance/Planning/Zoning, and Human/Community Services Committee Workshop Meetings** were held on **December 28, 2015** in Council Room, 125 South Walnut Street, Slatington, PA 18080.

The meeting was called to order by Councilor Schnaars at 6:30PM with the following in attendance:

<u>PRESENT</u>	<u>ABSENT</u>	<u>OTHERS PRESENT</u>	<u>VISITORS</u>
Joseph Wechsler		Duane Dellecker	Carol Gildner
Jon Rinker			Mel Gildner (Did not sign in)
David Schnaars			Kris Burek (Did not sign in)
			Bruce Kern (Did not sign in)

### FINANCE/PLANNING/ZONING

Joseph Wechsler – Chairman; Members: David Schnaars, Jon Rinker

1. Ordinance #674 – Rental Housing/Transfer Inspections – Councilor Wechsler asked the Office Manager to review the Solicitor’s comments regarding this proposed ordinance. Ordinance #557, adopted 8/9/99, created a housing inspection ordinance as found in Article II of Chapter 141 of the Slatington Borough Code. Ordinance #632, approved 3/10/08, adopted the International Property Maintenance Code & repealed Chapter 141. Ordinance #637, adopted 12/8/08, approved the revised codified ordinances of the Borough. Article II of Chapter 141 was not removed at that time. As a result, the housing inspection ordinance found in Article II of Chapter 141 is still in effect.

The committee discussed three (3) options presented. First, enforce the provisions of Chapter 141 as they exist; Second, modify the provisions of Chapter 141; and, third, replace the provisions of Chapter 141. Option two was preferred and discussed as follows:

Section 141-3 – Definitions to remain unchanged.

Section 141-4 – Licensing Requirement to remain unchanged.

Section 141-5 – Timeliness of license application to remain unchanged.

Section 141-6 – Discretionary inspections to be deleted and replaced with inspection checklist and exemptions language.

Section 141-7 – Mandatory inspections to remain unchanged.

Section 141-8 – Entitlement to certificate of occupancy to remain unchanged.

Section 141-9 – Conditions of license and certificate of occupancy to remain unchanged.

Section 141-10 – Violations and penalties to remain unchanged.

Visitors present suggested consideration be given to including grease traps on the inspection checklist; discussed setting up an appeal process, fines and costs, content of correction letters, sending notice of draft ordinance to landlords, re-inspections and fees. The Committee asked for notice of this proposed ordinance to be sent with the landlord tenant registration letters.

Fees are recommended at \$25 per unit for annual licenses & \$45 per inspection or re-inspection. If corrective action is necessary as the result of the inspection, one follow-up or re-inspection will be included in the cost. A resolution to adopt this fee schedule will be necessary. The Office Manager was directed to draft this resolution.

The Committee directed the Office Manager to revise the draft ordinance, circulate it to all councilors and requested this item be placed on the next Council Agenda.

There were no questions from the committee members; the Finance Committee Meeting was adjourned.

### **PUBLIC SAFETY**

Jon Rinker-Chairman; Members: Joseph Wechsler, David Schnaars

1. ACO – Humane Society Policy – The policy for dogs taken to the Humane Society is as follows: A letter on Borough letterhead shall be numbered, listing the date, breed of dog and signed by a Borough Official is required in order for a dog to be taken to the Humane Society. The Office Manager shall prepare a draft form.
2. ACO Vehicle – Disposition – The Office Manager was directed to find the value of the vehicle, take out an ad in the Times News, post the sale on Craig’s List and park the vehicle at Springside with a for sale sign.

There were no questions from the committee members; the Public Safety Committee Meeting was adjourned.

### **HUMAN/COMMUNITY SERVICES**

David Schnaars – Chairman; Members: Joseph Wechsler, Jon Rinker

1. Nothing to Report.

There were no questions from the committee members; the Human Community Services Committee Meeting was adjourned.

### **SLATINGTON SESQUICENTENNIAL COMMITTEE**

David Schnaars – Chairman; Members: Joseph Wechsler, Jon Rinker

1. Nothing to Report.

Being no further business, Councilor Rinker made a motion to adjourn at 7:22 P.M.

Karen Gill  
Assistant Borough Secretary