

BOROUGH OF SLATINGTON

The Regular Meeting of Council was held on **Monday, September 12, 2016** at 7:00 P.M. in Council Chambers, 125 S. Walnut Street, Slatington, PA 18080.

Presiding: Gwyneth Jones: President of Council

Recording Secretary: Bryon Reed, President Pro Tem

The meeting was called to order by President Jones at 7:00 P.M. with the following in attendance:

ROLL CALL:

<u>PRESENT</u>	<u>ABSENT</u>	<u>OTHERS PRESENT</u>	<u>VISITORS</u>
Gwyneth Jones		Mayor Niedermeyer	Marc Grames Mike Kukitz
Joseph Wechsler		Larry Turoscy	Mel Gildner Carol Gildner
Bryon Reed		Duane Dellecker	Kelley Andrade (Times News)
Jon Rinker		Tom Dinkelacker, Esq.	Kris Burek Cindy Green
David Schnaars		Chief Rachman	Jeffrey Hausman Crystal Hausman
Bob Steets			Clark Ritter Lisa Shellhammer
Michael Brogan			Ed Ziegler Dwight Miller

President Jones announced that all public sessions of Borough Council are electronically recorded, and such recordings are maintained as part of the meeting record until the minutes are transcribed and approved by the Board, at which time the recordings shall be erased.

EXECUTIVE SESSION – None

MINUTES OF PREVIOUS MEETINGS – Councilor Schnaars made a motion, duly seconded by Councilor Wechsler, to accept the following minutes: Council Meeting, August 8, 2016; Committee Meetings August 15, 2016 & August 22, 2016. President Jones declared the motion passed following a Voice Vote, All in Favor.

PUBLIC PARTICIPATION (Agenda and Non-Agenda items) You will have three minutes to address Council from the podium. The three minutes applies to your time at the podium. If you exit the podium, you have yielded the floor, and any time you have remaining.

Lisa Shellhammer – 344 W. Church Street - Signed in and was recognized to speak. She was concerned about the condition of 348 W. Church Street. The property is deteriorated, creating an unsanitary condition with garbage and pigeons. The property is now abandoned. Councilor Rinker noted that enforcement action has been taken and citations issued against this property. The attorney and office manager will discuss other options to abate this nuisance.

Mel Gildner – Slatington - Signed in and was recognized to speak. Mr. Gildner spoke on water service at the Trailhead. President Jones stated she misspoke last month that a meter was at the Trailhead. Mr. Gildner also questioned water billing and property maintenance.

Ed Ziegler – Resident – Signed in and was recognized to speak. Mr. Ziegler spoke on flag etiquette and reported the street light at the corner of 2nd & Main has been repaired; but reported one behind the Moose is out. He also complained about a ruptured swimming pool with green water at Union & Center Street.

Dwight Miller – 256 S. Walnut Street – Signed in and was recognized to speak. Mr. Miller expressed concerns about smoking at the Walnut Street Playground. He also spoke on safety at intersections, suggesting 4-way stop signs be installed. Chief Rachman explained that, due to the steep roadways, creating 4-way stops may create a more hazardous condition in the winter.

Councilor Schnaars introduced and welcomed Mike Kukitz as the new Director of the Northern Lehigh Recreation Authority.

REPORTS

The reports of various committees, officials and officers are on file in Borough Hall and are available for public inspection.

APPROVAL OF ACCOUNTS PAYABLE/TRANSFER

Council voted to approve payment of the bills and transfers as presented by the Treasurer. President Jones declared the payments passed following a Roll Call, voting as follows:

ROLL CALL

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Gwyneth Jones	Joe Wechsler	None
David Schnaars	Jon Rinker	
Bryon Reed	Bob Steets	
Michael Brogan		

MAYORS/POLICE CHIEF’S REMARKS

The Mayor reported that the pavers for the Veterans Memorial have been donated by EP Henry and groundbreaking should occur September 19th. Larry Turoscy reported the contractors have supplied insurance certificates but the agreement with the Borough must be completed. Attorney Dinkelacker indicated the quickest and easiest way to deal with this issue is to have the contractor insurance companies list the Borough as an additionally insured. This will protect the Borough and allow the project to proceed.

Chief Rachman reported the improvements to the police station should be completed this week and thanked Council for their support of the project. Although calls have increased significantly, he will ask officers to keep an eye on the playground.

STANDING COMMITTEES

D. 1. Part-Time Ordinance Enforcement Officer (this item was taken out of order at request of Mayor) – Councilor Wechsler made a motion, duly seconded by Councilor Rinker, to hire Clark Ritter as a part-time Ordinance Enforcement Officer at a rate of \$11.92 per hour, up to 20 hours per week with no benefits. Councilor Reed questioned the procedures and finances supporting creating this position. President Jones declared the motion passed, following a Roll Call, voting as follows:

ROLL CALL

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Gwyneth Jones	Joe Wechsler	Bryon Reed
David Schnaars	Jon Rinker	None
Bob Steets	Michael Brogan	

A. Highway

Councilor David Schnaars

1. Loading Zone – 267 Main Street – PA Slatecraft, a business located at 267 Main Street submitted a written request for a 30 minute loading zone at the on-street parking space nearest the Main & Walnut Street traffic signal in front of their business. Councilor Schnaars made a motion, duly seconded by Councilor Rinker, to create this loading zone. Attorney Dinkelacker indicated this would require a resolution of Borough Council. A resolution will be prepared for further action.

Councilor Schnaars asked Larry Turoscy for an update on the ARLE traffic signal project at Main & Church Streets. Mr. Turoscy reported appraisals are being completed for PennDOT. The project should start in Spring 2017. Councilor Schnaars also asked for an update on the Victory Park sidewalk project. Mr. Turoscy reported that PennDOT is requiring a 90 degree access that must be redesigned. This project should be completed this fall.

Larry Turoscy also reported the Green Light Go Grant should start next week. This grant will revise the signal plan and LED lights for both the Walnut & Main and Dowell & Main Street traffic signals.

B. Public Safety**Councilor Jon Rinker**

1. Borough Hall – Roof Repair – Quotes were received for shingles versus metal roofing for both the South & Carport roof. W.S. & Sons Construction Corp. submitted a quote of \$4,967.00 for metal roofing on the South side main roof & Paul Wright Roofing submitted a quote of \$1,490.00 for a shingle roof on the carport. Council discussed continuation of the shingled roof versus converting to a metal roof. Councilor Rinker made a motion, duly seconded by Councilor Wechsler, to approve the Paul Wright quote for the carport roof at a cost not to exceed \$1,490. President Jones declared the motion passed, following a Voice Vote, All in Favor.

Councilor Rinker made a motion, duly seconded by Councilor Wechsler to approve the quote from W.S. & Sons Construction Corp. for metal roofing on the South side main roof at a cost not to exceed \$4,967. After discussion, Councilor Schnaars made a motion, duly seconded by Councilor Wechsler to table the motion to allow the office manager time to research files on previous roofing work. This item will be listed under Unfinished Business for the October meeting. President Jones declared the motion passed following a Voice Vote, All in Favor.

2. Resolution R-12-16 - Part-Time Police Officer Salary – Council reviewed a request from Chief Rachman regarding part-time officer wages. Resolution R-12-16 will raise wages for part-time officers 3% to \$17.51 per hour effective September 18, 2016. The increase was included in the budget for 2016. Councilor Rinker made a motion, duly seconded by Councilor Wechsler, to approve Resolution R-12-16. President Jones declared the motion passed, following a Voice Vote, All in Favor.

C. Human/Community Services**Councilor Michael Brogan**

1. Resolution R-13-16 – Land Donation – Estate of Leah Snyder – Councilor Brogan updated Council on this land donation. At the March 14, 2016, meeting of Borough Council, this land donation was approved. When combined with the land donation of Theresa Jones from last year, this parcel of land will complete the acquisition at Victory Park. Taxes are less than \$200 & Title Insurance is recommended at a cost of \$569. Resolution R-13-16 officially accepts this donation. Attorney Dinkelacker informed Council that title insurance is recommended for title problems that the title search does not find in public records. Councilor Brogan made a motion, duly seconded by Councilor Wechsler, to approve this donation and cover the cost of taxes, title insurance and deed preparation. President Jones declared the motion passed, following a Voice Vote, All in Favor.
2. Bike Night Parking Request – Councilor Brogan made a motion, duly seconded by Councilor Wechsler, to authorize the “No Parking 9am-9pm” signs for Bike Night as requested by the Fire Department. President Jones declared the motion passed, following a Voice Vote, All in Favor.

D. Finance**Councilor Joseph Wechsler**

2. Solid Waste/Recycling Services – Advertise for Bids – The current solid waste and recycling contract will expire January 16, 2017. Councilor Wechsler made a motion, duly seconded by Councilor Steets, to authorize legal review and advertise for bids. President Jones declared the motion passed, following a Voice Vote, All in Favor.
3. Key Bank – Depository Collateral Pledge Agreement - First Niagra Bank (the current depository for the Borough) will transition to Key Bank in October. A Depository Collateral Pledge Agreement is required to indicate that Key Bank is an official banking partner for the Borough to allow for a smooth continuation of service. Councilor Wechsler made a motion, duly seconded by Councilor Schnaars, to approve this agreement. President Jones declared the motion passed, following a Voice Vote, All in Favor.

4. Tax Exemption Request – Councilor Wechsler made a motion, duly seconded by Councilor Brogan, to grant a tax exemption request for Lucille Oswald for being deceased. President Jones declared the motion passed, following a Voice Vote, All in Favor.

E. Sewer/Solid Waste

Councilor Bob Steets

1. Pump Station – Pump #2 Rebuild & Pump #1 Change Out - A quote of \$9,750 was received from Axiom to rebuild pump #2. Councilor Steets made a motion, duly seconded by Councilor Schnaars, to approve the rebuild at a cost not to exceed \$9,750. President Jones declared the motion passed, following a Voice Vote, All in Favor.

A quote of \$2,830 was received from Axiom to change out pump #1 with the rebuilt pump. Councilor Steets made a motion, duly seconded by Councilor Schnaars, to approve this installation at a cost not to exceed \$2,830. President Jones declared the motion passed following a Voice Vote, All in Favor.

2. Pump Station – Valve Replacement - A low quote of \$14,315 was received from Axiom to replace 2 valves in confined space and vacuum clean the pump house. Councilor Steets made a motion, duly seconded by Councilor Wechsler, to approve this work at a cost not to exceed \$14,315. President Jones declared the motion passed, following a Voice Vote, All in Favor.
3. Pump Station – Comminutor Replacement - A quote of \$20,601 was received from JWC Environmental to replace the muffin monster at the pump station. This piece of equipment protects the pumps from grit and other materials working their way through the pump house. This is a precise replacement, therefore bidding is not required. Councilor Steets made a motion, duly seconded by Councilor Schnaars, to replace the comminutor at a cost not to exceed \$20,601. President Jones declared the motion passed, following a Voice Vote, All in Favor.
4. Wastewater Treatment Plant – Anaerobic to Aerobic Process – As recommended by the ARRO WWTP evaluation report, the Committee recommends converting the process at the WWTP from anaerobic to aerobic. Councilor Steets made a motion, duly seconded by Councilor Wechsler, to approve this process change. President Jones declared the motion passed, following a Voice Vote, All in Favor.
5. Resolution R-14-16 – PA Small Sewer Grant Application - The PA Dept. of Community & Economic Development is offering a grant for small projects to improve public sanitary sewer systems. The committee supports submitting a PA Small Sewer Grant Application in the amount of \$485,000 (85% or \$412,250.00 State funds & 15% or \$72,750.00 Borough) for converting one of the anaerobic digesters to aerobic digestion along with necessary appurtenances and repairs. Councilor Steets made a motion, duly seconded by Councilor Schnaars to apply for the PA Small Sewer Grant. President Jones declared the motion passed, following a Voice Vote, All in Favor.
6. Authority Bills – Councilor Steets made a motion, duly seconded by Councilor Schnaars, to pay the Slatington Borough Authority bills of \$2,739.38; Steckel & Stopp \$587.50 (June) & \$379.16 (July); Rettew Assoc. \$939.50 (through 6/10/16) & \$21.93 (through 7/08/16); Joan Cheesbrough \$125 (June Minutes); Slatington Borough \$35.99 (copy exp.); Commonwealth of PA \$150.00 (2016 Chapter 302-Operator Certification Fee); Brown & Brown \$250.00 (Treasurer Bond) & \$250.00 (Asst. Treasurer Bond). President Jones declared the motion passed, following a Voice Vote, All in Favor.

F. Water/Special Sewer Committee

Councilor Bryon Reed

1. Water Test Statement - Water was tested and found safe for human consumption.

2. Ordinance #676 – Attorney Fees for Collection of Municipal/Tax Liens – Councilor Reed made a motion, duly seconded by Councilor Wechsler, to adopt Ordinance #676. President Jones declared the motion passed, following a Voice Vote, All in Favor.
3. South Street Water Line Replacement – Councilor Reed reported that he, Larry Turoscy and the Road Foreman met on location. Mr. Turoscy reported that most of the field survey work has been completed. This item will be discussed further at the committee meeting.

Councilor Reed reported that the chlorine sensor at the water plant was replaced.

UNFINISHED BUSINESS - None

NEW BUSINESS –

- A. Women’s Club of Slatington Request – The Women’s Club would like to create a “fall garden” with scarecrows & corn stalks on the grassy section of the fish pond on Main Street to beautify the town for Halloween festivities. President Jones suggested inviting and encouraging the businesses and residents to participate in making & displaying their own scarecrows. Councilor Schnaars made a motion, duly seconded by Councilor Wechsler, to approve this request. President Jones declared the motion passed, following a Voice Vote, All in Favor.
- B. Police Dept. Copier – Our current lease with Advanced Business Equipment (ABE) costs \$223/month (for lease & Maintenance) and expires at the end of the month. A proposal has been received from ABE for a new Toshiba Digital Copier. The new lease and maintenance will cost \$198/month; a savings of \$1100 over 48 months. Councilor Schnaars made a motion, duly seconded by Councilor Wechsler, to approve this lease and maintenance agreement. President Jones declared the motion passed, following a Voice Vote, All in Favor.

COURTESY OF THE FLOOR (for agenda items only)

Cindy Green – a member of the Slatington 150th & Beyond Committee reported that they are working diligently on designs for creating a 40’ x 45’ x 12’ high amphitheatre at Victory Park and asked what would be required from the Borough to proceed. The Solicitor encouraged the group to submit plans for design and placement to Borough Council for approval. Once approved, construction documents & permits can proceed.

Ed Ziegler – Informed Council that he notified PennDOT about the missing “no left turn” sign at the Morgan Bridge.

EXECUTIVE SESSION – None

Being no further business, President Jones declared the meeting adjourned at 8:45pm.

Karen Gill
Assistant Borough Secretary